

New IEA SHC Task: International Standards & Global Certification

Invitation for:

Task Definition Workshop for new IEA-SHC task: International Standards and Global Certification

Meeting time:

Wednesday, October 7th, 2015, 14:00 – 19:00

Meeting location:

Meeting room 17

AFNOR

11, rue Francis de Pressensé

93571 La Plaine Saint-Denis Cedex

France

[More detailed info on location](#)

[List of recommended hotels](#)

Other related meetings same place and same week – see page 3.

*Deadline for registration: September 11th to: jen@solarkey.dk
please use reg. form shown in the end of this document*



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Initial draft agenda for task definition workshop

JEN, 2015-07-20

Item	Time	Topic/content/responsible	Related documents / comments / details
1	14:00 – 14:10	Opening of the meeting /JEN Short welcome and some practical information	
2	14:10 – 14:20	Introduction of participants /All	
3	14:20 – 14:25	Approval of the agenda /All	
4	14:25 – 14:40	Presentation of concept paper /JEN	See documents: <ul style="list-style-type: none"> • IEA-SHC New S&C Task concept-paper-final.docx • Presentation for ExCo of new concept
5	14:40 – 15:10	Discussion of task structure and general content based on concept paper /All Agree on scope and objectives Propose/define/decide on sub tasks and sub task leaders	
6	15:10 – 18:10	Make and agree on draft Work Plan and draft Annex text /All (short coffee break around 16:30 included)	IEA SHC Work Plan: <ul style="list-style-type: none"> • Template • Example: Task 43 extension IEA SHC Annex: <ul style="list-style-type: none"> • Template • Example: Task 43 extension
7	18:10 - 18:25	Make draft list of interested experts (incl. proposals for experts not participating in this meeting) Make draft list of committed experts (who are already now (almost) sure that they will participate?)	
8	18:25 - 18:40	Time schedule for finalizing Work Plan and Annex text	Shall be ready at latest 6 th November as the IEA SHC ExCo meeting is 30 th November.
9	18:40 - 18:50	Next meeting (first task expert meeting – in connection with “Global Solar Certification Network meeting) Proposal: Friday 11 th March 2016, Berlin	The next “Global Solar Certification Network” meeting will take place in Berlin the 10 th of March 2016
10	18:50 - 19:00	Meeting closes	

JEN: Jan Erik Nielsen, SolarKey Int., Potential Operating Agent (project co-ordinator) for new IEA SHC task on International Standardisation and Global Certification, jen@solarkey.dk

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Time schedule for all Paris meetings:

Schedule for the meetings to be held at AFNOR, Paris, October 2015		Agenda from
Monday	5-Oct	
Afternoon	-	CEN/TC 312 WG 1 meeting
		Andreas Bohren
Tuesday	6-Oct	
Morning	-	CEN/TC 312 WG 1 meeting
		Andreas Bohren
	13:00 - 19:00	SKN meeting
		Jan Erik Nielsen
Wednesday	7-Oct	
	08:30 - 13:00	SKN meeting
		Jan Erik Nielsen
	13:00 - 14:00	Simple lunch
	14:00 -	CEN/TC 312 WG 2/3 meeting
		Vinod Sharma / Sebastian Laipple
	14:00 - 19:00	Task definition workshop for new IEA SHC task on international standards & global certification
		Jan Erik Nielsen
Thursday	8-Oct	
All day	-	CEN TC 312 meeting
		Vassiliki Drosou
Friday	9-Oct	

SKN *Solar Keymark Network*

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Registration form:

I will participate in the IEA-SHC Task Definition Workshop on International Standards & Global Certification, 7 th October 2010 in Paris		
Name		
Company/institute		
Country		
e-mail		
Arrival date		
Departure date		
Hotel		Optional
Appointed by national ExCo representative – name:		Optional

NB! Deadline for registration for the workshop is 11th September.

Please fill in table above and copy-paste it into an e-mail to:

jen@solarkey.dk